## PROCEDURES FOR REQUESTING ADDITIONS TO THE OPEN LINES FOR EXPORT

If a broker would like to recommend a change to the open lines for export they must provide the Nevada Surplus Lines Association (NSLA) with a written request. The request must include documentation showing efforts to place the risk, information on market availability and the attempts made to place the line and class in the admitted market.

Upon NSLA's receipt of the required documentation the request will be added to the agenda of the next Board of Directors meeting. If the Board finds the documentation complete and accurate they will make their recommendation to the Nevada Division of Insurance (NDOI) for their consideration.

The NDOI staff will review the Board's recommendation and will conduct research regarding market availability. NDOI will notify NSLA whether or not the recommended amendments are approved. If the recommended amendments are approved by NDOI, NSLA will notify the broker requesting the change and post a bulletin on the website.